

CORONADO GAS CO-OP LTD.

Box 960

Gibbons, Alberta T0A 1N0

Phone # : (780) 942-2786

Fax # : (780) 942-2797 Edmonton Direct #: 491-0114

Annual General Meeting – Coronado Gas Co-op Ltd

April 23, 2024 – Coronado Church 7:00 pm

In Attendance:

Directors: Vice-Chair Andy McConnell (Vice Chair)
Director Curtis Selinger (Board Treasurer)
Director Al Montpellier (Board Secretary)
Director Doug Bray
Director Lee Meertens
Director Kevin Botha

Staff:

Administration Manager - John Yaceyko
Operation Manager - Sid Royce
Administration Staff- Barb Selinger
Administration Staff - Audria Somers

Guests: Metrix Group LLP Accountants: Stephen Webbers
Zone 4 Director: Lloyd Prefontaine

Vice-Chair Andy McConnell called Coronado Gas Co-op Ltd.'s 51st Annual General Meeting to order at 7:05 pm.

Vice-Chair Andy McConnell advised that Chairperson Jacob Middelkamp had stepped down as Chairperson and is no longer a member of Coronado Gas Co-op.

Vice-Chair Andy McConnell asked for a motion for the Coronado Gas Co-op's members present at this time to constitute a quorum for the 2024 Annual General Meeting.

Motion: Brian Sullivan moved that the Coronado Gas Co-op's members present at this meeting be accepted as the quorum for the 2024 Annual General Meeting. Allan Montpellier seconded the motion.

Carried Unanimously

Motion: Bryan Sullivan moved that the agenda be accepted as presented. Allan Montpellier seconded the motion.

Carried Unanimously

Audited Financial Statements: Presented by Stephen Webber from Metrix Group LLP.

- Independent auditors report presented.
- Statement of Financial Position presented.
- Statement of Operations presented.
- Notes.
- No changes in accounting policies.

There were no questions from members on the 2023 financial statements.

Motion: Linda Panchyshyn moved that the 2023 financial statements be accepted as presented. Marcel Hachey seconded the motion.

Carried Unanimously

Motion: Linda Panchyshyn moved to retain Metrix Group LLP as auditors for 2024. Allan Montpellier seconded the motion.

The Chair presented the previous minutes of the April 5, 2023, Annual General Meeting.

A name correction was noted, and the members accepted the amended minutes for the April 5, 2023, Annual General Meeting.

Motion Allan Montpellier moved that the amended minutes of the April 5, 2023, Annual General Meeting be approved as circulated. Brian Sullivan seconded the motion.

Carried Unanimously

There was no business arising from the minutes of the April 5, 2023, Annual General Meeting.

Vice-Chair's Report:

Vice-Chair Andy McConnell presented the 2023 Annual Vice-Chair's report by highlighting Coronado Gas Co-op's challenges with inflation and the high cost of goods and services. He outlined the major achievements the Co-op has completed in 2023. With the economic uncertainty and affordability challenges, the main focus for the upcoming year will be on cost controls to ensure the co-op's economic viability. The Vice-Chair thanked the staff and the Board of Directors for the past year's efforts.

Motion Curtis Selinger moved to accept the Vice-Chair's report as presented. Marcel Hachey seconded the motion.

Carried Unanimously

Bylaw - Updated and the Approval

The board of directors reviewed the bylaws with the members present and answered any questions on the changes to the current bylaws, as there were no further questions. Coronado Gas Co-op asked the members for a motion to adopt and approve the April 2024 changes to the bylaws as presented.

Motion: Heather-Anne Elliott-Martin moved to adopt and approve the April 2024 changes to the Coronado Gas Co-op's Bylaws. Harco Middelkamp seconded the motion.

Carried Unanimously

Elections

Al Montpellier indicated that three director positions are up for election this year. There are two three-year positions and one two-year position up for election.

As per Coronado Gas Ltd bylaws section 8.4, all candidates interested in becoming a director must have their nomination papers submitted to Coronado Gas Co-op 14 days prior to the Annual General Meeting, and the following names that were submitted to the office of Coronado Gas Co-op. They were Allan Montpellier, Curtis Selinger, Harco Middelkamp, Deborah Boyce, and Kaitlynn Morrell.

After all the votes were tabulated, John Yaceyko announced that the three candidates elected to the board of directors for Coronado Gas Co-op were Allan Montpellier, Curtis Selinger, who received the three terms, and Kaitlynn Morrell, who received the two-term.

The Vice-Chair requested a motion to destroy the ballots.

Motion: Linda Panchyshyn moved that all the ballots cast in the 2024 directors' election be destroyed. Doug Bray seconded the motion.

Carried Unanimously

Other Business

The Zone 4 director, Lloyd Prefontaine, provided an update on the Federation of Natural Gas Co-ops. He outlined the federation's role in supplying services to the natural gas co-ops in Alberta. The Federation of Alberta Gas Co-op Ltd is celebrating its 60th year.

Andy McConnell announced the board of directors will set a date for Coronado Gas Co-op's Customer/Members Appreciation BBQ sometime in June 2024.

As no further business arose, the Vice-Chair requested a motion to adjourn.

Motion: Doug Bray moved to adjourn the 2024 Annual General Meeting at 8:26 pm. Geoff Whaling seconded the motion.

Carried Unanimously

Attendance report – 17 members, two guests, and four staff = 23

2023 was a busy and successful year for the Gas Utility. Near- record average temperatures significantly reduced gas volumes sales. The Co-op is actively engaged to look for opportunities with local industry to find new gas service opportunities to ensure stable gas volumes as technology improvements and warmer climates lower consumer usage amounts. The Co-op continues to replace customers being lost from industrial expansion with infills in other areas of the franchise maintaining a stable customer base.

We continue to implement a new business software which has increased our efficiency and effectiveness in meeting our business goals. Our staff has become more efficient in using more of the software features to help reduced costs and allowed us to manage our business with greater control.

In our continued effort to save time, money, and paper, we encourage you to sign up for paperless billing and pre-authorized debit withdrawals. Please contact our office if you wish to enroll for these services.

Operational expenditures came in on target. As identified in budget, operational costs are increasing due largely to two factors:

- Inflation
- Increasing regulatory requirements.

Although inflation has slowed, we expect maintenance and regulatory requirements to continue to increase and generate more costs to operate. We need to continue to incorporate this in strategic planning, budgeting, and rate setting.

From a technical standpoint, we had a successful year in Operations. All major operational tasks were completed, and we continued to operate at near 100% uptime in gas service to our customers.

The Co-op added 3.7 km of new gas line to the system and responded to 989 locate requests ensuring protection of existing infrastructure and the public.

A focus was placed on gas loss and those efforts proved successful in spite of higher-than-normal incidence of leak events. 4 underground leaks and 2 line strikes were repaired on our system in 2023.

3 leaks were found through gas balancing combined with right of way survey and 1 leak was reported by customers.

A full Operation and Maintenance Audit will be conducted in 2024 and the Co-op expects no issues.

Monthly gas balancing and leak investigations will be a focus again in 2024 and we will continue to promote public awareness in recognizing and reporting leaks.

I would to thank our staff and express my sincere appreciation for your hard work and dedication to the Co-op. Your contributions have been invaluable and we are grateful for all that you do!

I would also like to thank the other directors on the board! Thank you for spending your time to help develop and monitor the guidelines of the co-op.