



**CORONADO GAS CO-OP LTD.**

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**Annual General Meeting – Coronado Gas Co-op Ltd  
April 10, 2025 – Coronado Church 7:00 pm**

In Attendance:

**Directors:**  
Chair- Allan Montpellier  
Vice-Chair Andy McConnell  
Director Curtis Selinger  
Director Doug Bray  
Director Kevin Botha  
Director Kaitlynn Morrell  
Director Lee Meertens

**Staff:**  
Administration Manager - John Yaceyko  
Operations Manager - Sid Royce  
Administration Staff- Barb Selinger  
Administration Staff - Audria Somers

Guests: Metrix Group LLP Accountants: Stephen Webbers  
Zone 4 Director: Lloyd Prefontaine

Allan Montpellier called Coronado Gas Co-op Ltd.'s 52<sup>nd</sup> Annual General Meeting to order at 7:00 pm.

Introduction of directors, auditor, guest, and staff attending the AGM.

Allan Montpellier asked for a motion for the Coronado Gas Co-op's members present at this time to constitute a quorum for the 2025 Annual General Meeting.

**Motion:** Marcel Hachey moved that the Coronado Gas Co-op's members present at this meeting be accepted as the quorum for the 2025 Annual General Meeting. Curtis Selinger seconded the motion.

**Carried Unanimously**

Allan Montpellier asked if there were any additions or omissions to the agenda as presented.

**Motion:** Lee Meertens moved that the agenda be accepted as presented.

**Carried Unanimously**

**Audited Financial Statements:** Presented by Stephen Webber from Metrix Group LLP.

- Independent auditors' report presented.
- Statement of Financial Position presented.
- Statement of Operations presented.
- Notes.
- No changes in accounting policies.

There were no questions from members on the 2024 financial statements.

**Motion:** Sharon Hachey moved that the 2024 financial statements be accepted as presented. Andy McConnell seconded the motion.

**Carried Unanimously**

**Motion:** Geoff Whaling moved to retain Metrix Group LLP as auditors for 2025 for Coronado Gas Co-op Ltd. Josh Budgell seconded the motion.

**Carried Unanimously**

Allan Montpellier presented the previous minutes of the April 23, 2024, Annual General Meeting.

**Motion:** Geoff Whaling moved that the minutes of April 23, 2024, Annual General Meeting be approved as circulated. Kevin Botha seconded the motion.

**Carried Unanimously**

There was no business arising from the minutes of the April 23, 2024, Annual General Meeting.

**Chair's Report:**

Chair Allan Montpellier presented the 2024 Annual Chair's report. Please see Attachment "A".

**Motion:** Doug Bray moved to accept the Chair's report as presented. Marcel Hachey seconded the motion.

**Carried Unanimously**

### **Elections**

Al Montpellier indicated that two director positions are up for election this year. They are two three-year terms.

As per Coronado Gas Ltd bylaws section 8.4, all candidates interested in becoming a director must have their nomination papers submitted to Coronado Gas Co-op 14 days prior to the Annual General Meeting, and the following names were submitted to the office of Coronado Gas Co-op. They were Doug Bray and Dave Maheu.

Doug Bray and Dave Maheu were elected by acclamation, per the Coronado Gas Co-op Ltd. Bylaws section 8.4.

### **Other Business**

The director of Zone 4, Lloyd Prefontaine, provided an update on the Federation of Natural Gas Co-ops. He outlined the federation's role in supplying services to the natural gas co-ops in Alberta.

Allan Montpellier announced that the board of directors will set a date for Coronado Gas Co-op's Customer/Members Appreciation BBQ sometime in June 2025.

Trent Valentine brought up the concern about the paper bill. As he is a rural resident and his internet service is poor, he feels that he should not be billed a paper bill fee, as he has been with Coronado Gas for the last 23 years. The board will take the discussion back to the next regular board meeting in May 2025 and will contact him after a board of directors' discussion about his concern.

As no further business arose, the Chair requested a motion to adjourn.

**Motion:** Doug Bray moved to adjourn the 2025 Annual General Meeting at 8:04 pm. Dave Maheu seconded the motion.

**Carried Unanimously**

Attendance report: Fifteen (15) members, two (2) guests, and four (4) staff = (22)

## Attachment “A”



### 2024 Chair report

2024 was a busy year that saw several successes and challenges. Our focus at the Co-op is on maintaining safe, reliable, and affordable natural gas for our members.

Again, our gas sales were lower due to the warmer winter weather. This affects our revenues; however, we continue to look for opportunities to ensure our revenues remain stable and our coop remains viable.

Our membership remains stable, and our long-term success depends on our ability to deliver value-oriented solutions for our members. We need strong governance, leadership and management approaches to achieve our goals. The board is working hard to oversee our business and act in the best interest of our members.

We encourage everyone to sign up for paperless billing and pre-authorized debit withdrawals to promote our co-op's sustainability. Don't hesitate to contact our office if you wish to enroll for these services.

We completed another successful operations and maintenance audit in Operations, and no significant deficiencies were found. We continue to strive to keep pace with increasing operational and maintenance requirements on an aging system. Our Gas Utility staff worked very hard through challenges with sustained sub-40 °c weather and several damage events to our infrastructure.

Operational expenditure came in on the target. Our overall operational costs are increasing primarily due to several factors, such as:

- Inflation
- Increasing regulatory requirements.
- Supply chain issues

Although inflation has slowed, we expect maintenance and regulatory requirements to continue to increase, and this will cost our co-op more to remain in compliance with the regulatory requirements and ensure we provide natural gas to our members.

Our operations had a successful year. Operations staff completed all major operational tasks, and we continued operating at nearly 100% uptime in gas service to our customers.

The Co-op added four new infills and approximately 1 km of new gas line to the system and responded to 885 locate requests, ensuring the protection of existing infrastructure and the public.

We have implemented new business software, increasing our efficiency and effectiveness in meeting our business goals. Our administration staff has become more efficient in using the software features to help reduce costs and allow us to manage our business with greater control. The administration staff have also been asked to share their knowledge and expertise in this new software system with other co-ops, as we are one of the leaders in this new system.

Gas Loss was again a focus this year. As our distribution pipelines are aging, we are finding more issues. We discovered five underground leaks and had 2 line strikes on our system in 2024.

I want to thank the co-op staff and express the board's sincere appreciation for their hard work and dedication to the Co-op. Your contributions have been invaluable, and we are grateful for all you do!

I would also like to thank the other directors for spending their time to help ensure we have an effective and efficient co-op

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